

Report To: Education & Communities Committee **Date:** 31 August 2021

Report By: Interim Service Director,
Corporate Services &
Organisational Recovery and
Corporate Director Education,
Communities & Organisational
Development **Report No:** FIN/45/21/AP/IC

Contact Officer: Iain Cameron **Contact No:** 01475 712832

Subject: Communities Revenue & Capital Budget Report - Final Out Turn 2020/21 and 2021/22 Projected Out Turn at Period 3 to 30 June 2021

1.0 PURPOSE

- 1.1 To advise Committee of the 2020/21 Communities Revenue Budget final out turn and the 2021/22 Revenue and Capital Budgets position at Period 3 to 30 June 2021.

2.0 SUMMARY

- 2.1 In 2020/21, excluding Earmarked Reserves and costs associated with Inverclyde Council's response to the Covid-19 pandemic, which were centrally funded, there was an underspend of £137,000 against a budget figure of £4.502m This equates to 3.0% of the total budget and was £2,000 more expenditure than previously reported to Committee in May 2021.

The main variances for the 2020/21 Revenue Budget out turn were

- (a) Underspend of £94,000 for Employee Costs due to a number of vacant posts within Community Safety and School Crossing Patrollers.
 - (b) Underspend of £10,000 for Property Costs, mostly Utilities within Libraries & Museum.
 - (c) Underspend of £12,000 for Rankin Park cycle track maintenance.
 - (d) Underspend of £13,000 for Community Hubs Resources.
 - (e) Underspend of £17,000 for Community Safety Resources.
- 2.2 The total Communities Revenue Budget for 2021/22, excluding Earmarked Reserves, is currently £4,489,580. The latest projection is an underspend of £114,000. There are no Covid-19 related costs included in this projection as these costs are now funded by Earmarked Reserves and included in that section of this report.

2.3 The main variances to highlight for the 2021/22 Revenue Budget are –

Libraries & Museum: Projected Overspend £41,000

Libraries & Museum Income is projected to under recover by £58,000. This is due to reduced charging for internet access, overdue books fines and goods for resale. The under recovery is partially offset by a £14,000 projected underspend for utilities and a £3,000 projected underspend for Museum shop Goods for Resale.

Sports & Leisure: Projected Underspend £57,000

The budget for funding Inverclyde Leisure Under 16s Free Swimming is currently £180,000. Following changes to way the scheme operates, Inverclyde Leisure are now paid based on the number of children taking part rather the previous block funding regardless of numbers participating. As a result of the new scheme being introduced part way through year and continued restrictions on numbers allowed in swimming pools, this budget is projected to underspend by £61,000. There is also a minor variance for a shortfall in Rental Income.

Community Safety: Projected Underspend £76,000

Community Safety Employee Costs are projected to underspend by £76,000 due to a number of vacancies within Community Safety and School Crossing Patrollers.

Community Halls: Projected Underspend £22,000

Community Halls Employee Costs are projected to underspend by £17,000 due to a number of vacant Letting Officer posts. In addition there is a projected underspend of £5,000 for Community Hubs Resources.

2.4 The Communities 2021/24 Capital Budget is £4.136 million with £759,000 projected to be spent in the current Financial Year. There is slippage of £578,000 (43%) from the original budget Expenditure to date at 30 June 2021 is zero. The costs of the overall Capital Programme are being contained within existing budgets. Appendix 4 gives more financial information by project with updates on physical progress of projects provided elsewhere on this agenda.

2.5 Earmarked Reserves, excluding those for Asset Plans and Strategic Funds total £1.107 million of which £472,000 is projected to be spent in the current Financial Year. To date there has been £68,000 (14%) of expenditure. Spend to date per profiling was also expected to be £68,000 and there is no slippage to report at this time. Appendix 5 provides more information by project.

3.0 RECOMMENDATIONS

- 3.1 The Committee note the final out turn for the 2020/21 Communities Revenue Budget.
- 3.2 The Committee note the current projected underspend of £114,000 for the 2021/22 Communities Revenue Budget as at Period 3 to 30 June 2021.
- 3.3 The Committee note the financial position of the specific capital projects detailed in Appendix 4 and note that the cost of the current Communities Capital Programme is being contained within existing budgets.
- 3.4 The Committee are asked to approve the virements of £184,800 as detailed in paragraph 9.1 and appendix 6.

Alan Puckrin
Interim Service Director,
Corporate Services &
Organisational Recovery

Ruth Binks
Corporate Director Education, Communities &
Organisational Development

4.0 BACKGROUND

4.1 The purpose of this report is to advise Committee of the current position of the 2021/22 Revenue and Capital Budgets as at Period 3 to 30 June 2021. To advise Committee of the 2020/21 Revenue Budget final out turn and to highlight the main variances contributing to the £137,000 underspend in 2020/21 and the projected under spend of £114,000 for 2021/22.

5.0 2020/21 OUT TURN

5.1 The final out turn for the Communities 2020/21 Revenue Budget, excluding Earmarked Reserves and centrally funded Covid-19 pandemic related costs, was an underspend of £137,000. This was £2,000 more expenditure than reported to the last Committee in May 2021.

The performance in specific service areas was:

	Revised Budget 2020/21 £000	Out Turn 2020/21 £000	Variance To Budget £000	P11 Projected Variance £000	Movement Since P11 Projection £000
Libraries & Museum	1,611	1,591	(20)	(14)	(6)
Sports & Leisure	1,159	1,151	(8)	(12)	4
Community Safety	557	450	(107)	(100)	(7)
Community Halls	949	946	(3)	(6)	3
Grants to Vol Organisations	226	227	1	(7)	8
TOTAL NET EXPENDITURE	4,502	4,365	(137)	(139)	2

The main variances are explained in greater detail below.

5.2 Libraries & Museum:

Total underspend £20,000 (1.2%)

Property Costs underspent by £15,000 mainly due to reduced consumption for Electricity. The balance of the under spend relates to minor variances for Employee Costs and Resources.

5.3 Sports & Leisure:

Total overspend £8,000 (0.7%)

Rankin Park Cycle Track Maintenance under spent by £12,000. This was offset by a minor overspend variance for Property Insurance.

5.4 Community Safety:

Total underspend £107,000 (19.2%)

Employee Costs under spent by £94,000, due to vacancies within School Crossing Patrollers (£44,000) and Community Safety staff (£50,000)
Community Safety Resources under spent by £13,000.

5.5 Community Halls:

Total underspend £3,000 (0.3%)

Underspend relates to minor variance for Community Hubs Resources.

5.6 Grants to Voluntary Organisations:

Total overspend £1,000 (0.4%)

Minor variance for Grants to Voluntary Organisations payments

6.0 2021/22 REVENUE BUDGET PROJECTION

6.1 The current Communities Revenue Budget for 2021/22 is £4,489,580 which is an increase of £620 from the Approved Budget. Appendix 1 provides more details of the budget by Service area. The latest projection is an underspend of £114,000.

6.2 Libraries & Museum: Projected Overspend £41,000

Libraries & Museum Income is projected to under recover by £58,000. This is due to reduced income for internet access, overdue books fines and goods for resale. The under recovery is partially offset by a £14,000 projected underspend for utilities and a £3,000 projected underspend for Museum shop Goods for Resale.

Sports & Leisure: Projected Under spend £57,000

The budget for funding Inverclyde Leisure Under 16s Free Swimming is currently £180,000. Following changes to way the scheme operates, Inverclyde Leisure are now paid based on the number of children taking part rather the previous block funding regardless of numbers participating. As a result of the new scheme being introduced part way through year and continued restrictions on numbers allowed in swimming pools, this budget is projected to underspend by £61,000.

There is also a minor variance for a shortfall in Rental Income.

Community Safety: Projected Under spend £76,000

Community Safety Employee Costs are projected to underspend by £76,000 due to a number of vacancies within Community Safety and School Crossing Patrollers.

Community Halls: Projected Under spend £22,000

Community Halls Employee Costs are projected to underspend by £17,000 due to a number of vacant Letting Officer posts. In addition there is a projected underspend of £5,000 for Community Hubs Resources.

Grants to Voluntary Organisations: Projected On Budget

Following approval of the virements requested in paragraph 9.1 and Appendix 6, there will be a single Community Fund budget of £418,000 created from the existing GTVO, Under 19 Sports Grants and Waivers budgets. This is currently projected to be on budget.

7.0 2021/24 CAPITAL BUDGET PROJECTION

7.1 The Communities 2021/24 Capital Budget is £4.136 million with £759,000 projected to be spent in the current Financial Year. There is slippage of £578,000 (43%) from the original budget Expenditure to date at 30 June 2021 is zero. The costs of the overall Capital Programme are being contained within existing budgets. Appendix 4 gives more financial information by project with updates on physical progress of projects provided elsewhere on this agenda.

8.0 EARMARKED RESERVES

8.1 Earmarked Reserves, excluding those for Asset Plans and Strategic Funds total £1.107 million of which £472,000 is projected to be spent in the current Financial Year. To date there has been £68,000 (14%) of expenditure. Spend to date per profiling was also expected to be £68,000 and there is no slippage to report at this time. Appendix 5 provides more information by project.

9.0 VIREMENTS

9.1 Committee are asked to approve the virements of £184,800 as detailed in Appendix 6. The first virement is for the creation of a budget to fund Inverclyde Leisure's costs relating to the management of crawl holes at various 3G football pitches. The creation of the crawl hole was approved at the last Committee. The budgets being transferred for this purpose have historical underspends. The second virement is to consolidate the existing Grants to Voluntary Organisations, Under 19s Sports Grants and Waivers budgets in to a single Community Fund budget valued at £418,000.

10.0 IMPLICATIONS

10.1 Finance

All financial implications are discussed in detail within the report above.

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A					

Annually Recurring Costs / (Savings)

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A					

10.2 Legal

There are no specific legal implications arising from this report.

10.3 Human Resources

There are no specific human resources implications arising from this report.

10.4 **Equalities**

Equalities

(a) Has an Equality Impact Assessment been carried out?

	YES
X	NO – This report does not introduce a new policy, function or strategy or recommend a substantive change to an existing policy, function or strategy. Therefore, no Equality Impact Assessment is required

(b) Fairer Scotland Duty

If this report affects or proposes any major strategic decision:-

Has there been active consideration of how this report’s recommendations reduce inequalities of outcome?

	YES – A written statement showing how this report’s recommendations reduce inequalities of outcome caused by socio-economic disadvantage has been completed.
X	NO

(c) Data Protection

Has a Data Protection Impact Assessment been carried out?

	YES – This report involves data processing which may result in a high risk to the rights and freedoms of individuals.
X	NO

10.5 **Repopulation**

There are no repopulation issues with this report.

11.0 **CONSULTATION**

11.1 The paper has been jointly prepared by the Interim Service Director Corporate Services & Organisational Recovery and the Corporate Director Education, Communities & Organisational Development.

12.0 **BACKGROUND PAPERS**

12.1 There are no background papers for this report.

Communities Budget Movement - 2021/22**Period 3 - 1st April 2021 to 30th June 2022**

Service	Approved Budget	Movements			Transferred to EIMR £000	Revised Budget 2021/22 £000
	2021/22 £000	Inflation £000	Virement £000	Supplementary Budgets £000		
Libraries & Museum	1,636		1			1,637
Sport & Leisure	1,081		(129)			952
Community Safety	550		(12)			538
Community Halls	969		(25)			944
Grants to Voluntary Organisations	252		166			418
Totals	4,488	0	1	0	0	4,489

Movement Details**External Resources****Inflation**

0

Virement

Cleaning

1

1

Supplementary Budget

0

1

COMMUNITIES**REVENUE BUDGET MONITORING REPORT****CURRENT POSITION****Period 3 - 1st April 2021 to 30th June 2021**

2020/21 Actual £000	Subjective Heading	Approved Budget 2021/22 £000	Revised Budget 2021/22 £000	Projected Out-turn 2021/22 £000	Projected Over/(Under) Spend £000	Percentage Over/(Under)
1,754	Employee Costs	1,852	1,852	1,759	(93)	(5.0%)
602	Property Costs	623	623	609	(14)	(2.2%)
2,613	Supplies & Services	1,052	1,052	1,049	(3)	(0.3%)
1	Transport Costs	3	3	3	0	-
72	Administration Costs	75	75	75	0	-
1,173	Other Expenditure	1,254	1,254	1,188	(66)	(5.3%)
(477)	Income	(370)	(370)	(308)	62	(16.8%)
5,738	TOTAL NET EXPENDITURE	4,489	4,489	4,375	(114)	(2.5%)
0	Earmarked Reserves	0	0	0	0	
(1,378)	Additional Funding Covid-19			0	0	
4,360	TOTAL NET EXPENDITURE excluding Earmarked Reserves	4,489	4,489	4,375	(114)	

2020/21 Actual £000	Objective Heading	Approved Budget 2021/22 £000	Revised Budget 2021/22 £000	Projected Out-turn 2021/22 £000	Projected Over/(Under) Spend £000	Percentage Over/(Under)
1,595	Libraries & Museum	1,637	1,637	1,678	41	2.5%
2,525	Sports & Leisure	1,081	952	895	(57)	(6.0%)
450	Community Safety	550	538	462	(76)	(14.1%)
941	Community Halls	969	944	922	(22)	(2.3%)
227	Grants to Vol Orgs	252	418	418	0	-
5,738	TOTAL COMMUNITIES	4,489	4,489	4,375	(114)	(2.5%)
0	Earmarked Reserves	0	0	0	0	
(1,378)	Additional Funding Covid-19			0	0	
4,360	TOTAL NET EXPENDITURE excluding Earmarked Reserves	4,489	4,489	4,375	(114)	

COMMUNITIES**REVENUE BUDGET MONITORING REPORT****MATERIAL VARIANCES****Period 3 -1st April 2021 to 30th June 2021**

<u>Out Turn</u> <u>2020/21</u> <u>£000</u>	<u>Budget</u> <u>Heading</u>	<u>Budget</u> <u>2021/22</u> <u>£000</u>	<u>Proportion</u> <u>of Budget</u>	<u>Actual to</u> <u>30-Jun-21</u> <u>£000</u>	<u>Projection</u> <u>2020/21</u> <u>£000</u>	<u>(Under)/Over</u> <u>Budget</u> <u>£000</u>	<u>Percentage</u> <u>Over / (Under)</u>
0	Libraries & Museum Income	(71)	(18)	(10)	(13)	58	(81.7%)
180	Sports & Leisure Free Swimming	180	45	21	119	(61)	(33.9%)
404	Community Safety Employee Costs	491	128	87	415	(76)	(15.5%)
Total Material Variances		600	155	98	521	(79)	

COMMUNITIES COMMITTEE
CAPITAL BUDGET MONITORING REPORT
CURRENT POSITION

Period 3 - 1st April 2021 to 30th June 2021

<u>Project Name</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<u>Est Total Cost</u>	<u>Actual to 31/3/21</u>	<u>Approved Budget 2021/22</u>	<u>Revised Est. 2021/22</u>	<u>Actual to 30/06/21</u>	<u>Est. 2022/23</u>	<u>Est. 2023/24</u>	<u>Future Years</u>	
£000	£000	£000	£000	£000	£000	£000		
Communities								
Lady Alice Bowling Club Refurb	210	18	0	0	0	192	0	0
Indoor Sports Facility For Tennis	635	0	600	200	0	435	0	0
Leisure Pitches AMP - Lifecycle Fund	1,165	0	172	172	0	623	370	0
Grieve Road Community Centre	200	172	28	28	0	0	0	0
Wemyss Bay Community Centre Refurb	100	94	6	6	0	0	0	0
Whinhill Golf Club Lifecycle Works	250	66	174	174	0	10	0	0
Waterfront Leisure Centre Training Pool	325	10	300	26	0	289	0	0
Watt Institution Creativity Space	55	0	50	50	0	5	0	0
PG New Community Hub (King George	1,184	0	0	96	0	1,088	0	0
Complete On Site - Inverclyde Leisure S	7	0	7	7	0	0	0	0
Complete On Site	5	0	0	0	0	5	0	0
CFCR	4,136	360	1,337	759	0	2,647	370	0
TOTAL	4,136	360	1,337	759	0	2,647	370	0

EARMARKED RESERVES POSITION STATEMENT

COMMITTEE: Communities

<u>Project</u>	<u>Lead Officer/ Responsible Manager</u>	<u>Total Funding 2021/22</u> £000	<u>Phased Budget Period 3 2021/22</u> £000	<u>Actual Period 3 2021/22</u> £000	<u>Projected Spend 2021/22</u> £000	<u>Amount to be Earmarked for 2022/23 & Beyond</u> £000	<u>Lead Officer Update</u>
Community Fund (Participatory Budgets)	Tony McEwan	92	12	12	92	0	Payment made to Inverkip Community Initiative
Anti Poverty Community Support Fund	Tony McEwan	200	56	56	200	0	Kilblain Street Premises purchased for Tail O The Bank Credit Union
Covid Recovery - Lighting Gourrock Amphitheatre	Ruth Binks	45	0	0	45	0	Work expected to be completed this FY
Covid Recovery - Signage for Rankin Park	Ruth Binks	10	0	0	10	0	Work expected to be completed this FY
Covid Recovery - Launch of Sports Strategy	Ruth Binks	10	0	0	10	0	Work expected to be completed this FY
Covid Recovery - Allocation to Localities for Recovery Events	Ruth Binks	120	0	0	30	90	Funding expected to be over two years
Covid Recovery - Small Grants to Support Groups Restarting	Ruth Binks	10	0	0	10	0	Work expected to be completed this FY
Covid Recovery - Marketing Post & Support for Discover Inverclyde - 2	Ruth Binks	220	0	0	50	170	£150k funding 2 year marketing / tourism post and associated marketing budget.£30k for Inverclyde Tourism Group, £40k for new Marketing Material
Covid Recovery - Contribution to City Region Marketing Campaign - 2 Years	Ruth Binks	50	0	0	25	25	£25k per year for two years to City region wide marketing campaign
Covid Recovery - Large Outdoor Festival 2022	Ruth Binks	350	0	0	0	350	Events to take place May / June 2022
Total		1,107	68	68	472	635	

COMMUNITIES COMMITTEE**VIREMENT REQUESTS**

Budget Heading		Increase Budget	(Decrease) Budget
		£	£
Inverclyde Leisure (3G Pitches Crawl Spaces)	1	19,000	
Community Safety - PTOB			7,000
Community Safety - Other Expenditure			5,000
Sports & Leisure - Maintenance of Cycle Track			7,000
GTVO -Community Fund	2	165,800	
Sports & Leisure - Under 19 Grants			140,670
Community Halls - Waivers			25,130
		184,800	184,800

Note

1 - Historical small budget underspends within Community Safety & Sports will be used to fund costs associated with Inverclyde Leisure maintaining crawl hole access to various 3G pitches.

2 - Under 19 Sports Grants and Hall Waivers budgets combined with GTVO budget to create a single GTVO Community Fund totalling £418,000.